## **Queensmill Research and Development Board Privacy Protection**

Queensmill School and Queensmill Research and Development board set standards for research carried out to make sure they protect your privacy and comply with the law when they are involved in research. Our <u>research board committee</u> review both internal and external research studies to make sure that the research meets ethical standards. External research requests must have University Ethics approval.

Any research carried out should serve the student's best interest first and foremost, which means that research requests have to demonstrate that their research serves the interests of the students and autism research as a whole.

## How participant information may be used for research

When you agree to take part in a research study, the researcher will collect the minimum personally-identifiable information needed for the purposes of the research project. Information about you will be used in the ways needed to conduct and analyse the research study. The R&D board may keep a copy of the information collected about you. It's important for you to be aware that if you are taking part in research, or if you consent to your child taking part in research, the information about you or your child is used for research purposes only and is kept securely. Only the research assistant and external research consultant has access to the information. You can find out more about the use of participant information for the study you are taking part in from the research team directly or the research assistant at Queensmill School.

## **Keeping information for future research**

Information about you that is collected during a research study may be kept securely for up to five years. If your data were relevant for another project, your full consent will be sought before it is used for a different project.

The information about you or your child will be anonymised at all times to ensure that you cannot be identified.

## Dissemination of research

Anonymised findings from the research studies are published in the Queensmill R&D board newsletter, our website, other research platforms and sometimes journal articles. This is to ensure that findings can be shared to develop practice with as wide a group of pupils, parents and practitioners as possible.

If you would like to find out more about why and how patient data is used in research, please feel free to contact us at:

info@queensmill.co.uk